



Poudre Fire Protection District Board Meeting Minutes: June 10, 2026

Location: Upper Canyon Community Center, 33689 Poudre Canyon Highway, Bellvue, Colorado

Directors in Attendance: Bette Blinde, Boots Jaffee, Dan Bond, and Jenn Collins

Members in Attendance: Chief Hugh Collins, Paula Collins, Jake Udel

Virtual Members: LPCA, Marci White, Kim Carcellero, and Sean Dougherty

Call to Order: President Jaffee called the meeting to order at 7 p.m.

Reports: Director Blinde moved to accept the minutes as emailed. Vice President Bond seconded the motion. All approved unanimously.

Treasurer's Report: Director Blinde reported on the financials.

June 2026

Income: \$256,601.45

Expenses: \$73,634.43

Profit/Loss: \$182,967.02

The building payment will be transferred out in July 2026.

- Vice President Bond moved to accept the treasurer's report. Secretary Collins seconded the motion. All approved unanimously.

Unfinished Business

Poudre Park Lower Canyon Board (LPCA)

- **Lease Discussion**

- Snow Removal:

- President Jaffee and LPCA discussed maintenance and snow plowing responsibilities for the road surrounding Station 1 and the Community Building.
- PCFPD will continue to maintain the leased property.

- Annual Lease:

- The annual lease payment was paid in 2025.
- Director Blinde requested that Exhibit B, which identifies the proposed ground lease amount, be moved to the MOU and removed from the Ground Lease.

- Parking Spaces
 - PCFPD stated that the five parking spaces should not be included as a lease provision.
 - LPCA suggested that PCFPD propose language stating that the five-space limitation would not apply during emergencies and that PCFPD would notify LPCA when training sessions require more than five parking spaces.
 - Vice President Bond stated that shared items, including water and septic, should be addressed in the MOU rather than the lease.
 - PCFPD requested removal of language in Exhibit B that does not apply to PCFPD.
- **MOU Discussion**
 - PCFPD requested that the lease be signed and finalized before further discussion of the MOU.
 - PCFPD requested annual expense information for the LPCA Community Building to allow for a fair evaluation of amounts paid by PCFPD to LPCA.
 - LPCA requested payment for fair use of the Community Building.
 - LPCA requested that PCFPD submit a counterproposal for the MOU and lease, which LPCA will take under advisement.
 - PCFPD continued discussions toward a resolution.

New Business:

Colorado Wildfire Defense Grant (CWDG) - Director Blinde

- Director Blinde reported that the CWDG initiated the Home Ignition Zone (HIZ) program, which may provide homeowners with up to \$4,000 for wildfire mitigation work around their homes.
- To be eligible for the grant, homeowners must first complete a property assessment.
- Once the assessment is completed, homeowners may apply to the county for grant funding.
- CWDG Grant is seeking representatives to serve on the committee; Greg Venette and Bette Blinde will serve as representatives.
- A CWDG meeting is scheduled for June 23, 2026.
- Fifty applications have been submitted, with the majority coming from Poudre Canyon.

What makes a person a good standing member of the department? – Director Blinde

- The Board discussed eligibility requirements for the Cancer Fund, Heart Fund, and Retirement Fund, noting that each fund has separate qualification criteria.
- PCFPD currently requires members to complete 36 hours of training and respond to five calls annually, including community service calls.
- DOLA currently provides reimbursement for the cancer and heart fund; however, potential future budget reductions may affect available funding.
- Director Blinde prepares annual qualification reports, which require significant time and administrative effort.
- Property assessments are not counted toward call-response or training-hour requirements.

- Members are subject to a one-year probationary period and must meet department requirements or return fire department equipment, with exceptions considered for illness or other circumstances that prevent a volunteer from meeting the requirements.
- The Board discussed potential exceptions for seasonal members who are present only during the summer months.
- The Board discussed creating a formal policy to clarify membership requirements and related exceptions.
- The volunteer section of the website will be updated to state the requirements; Secretary Collins will draft the language and work with Director Blinde to finalize it.

Newsletter – Approved quickly by the board, due to a PCFPD emergency call.

EMS Report

Chief s Report: June 10, 2026 – as emailed.

- 15 calls in May
- County fire restrictions extended until July 21
- Working on a water storage tank for Station 2
- Station 1 cistern pump replaced.
- Ordered 50' hose extensions for extrication tools.
- Ordered wildland boots for new volunteers at Station 1
- Ordered gift cards for EMS personnel.
- Arranged warranty service for Station 1 generator transfer switch.
- Evaluated a stump grinder on two large stumps.
- Provided mutual aid to Crystal Lakes for a structure fire.

Station Reports: No discussion - due to a PCFPD emergency call.

- Station 4:
- Station 3:
- Station 2:
- Station 1:

CLEPFG: No discussion - due to a PCFPD emergency call.

Adjournment: Vice President Bond moved to adjourn, Secretary Collins seconded, all approved unanimously at 8:07. (PCFPD emergency call.)

Submitted by Jennifer Collins, Secretary